



2009-2010 Information Sessions Menu and Order Form

*Thank you for selecting Georgia Tech Catering to provide service for your Information Session. Please submit your completed order form two weeks prior to your event date. You may fax your order to 404-894-6472. Payment is required one week prior to your event and we accept VISA, MASTERCARD AND AMERICAN EXPRESS. A Catering contract will be sent to you detailing your order, billing information and location, we ask that you review the information, sign the contract and return to the catering office within three business days. **Orders, changes or cancellations placed within three business days will incur additional fees.** We may be contacted at 404-894-2383 or 404-894-2820 to answer any questions.*

Company Name: _____ Client Name (Person to be billed) _____

E-Mail Address: _____ On site contact: _____

Phone Number: _____ Fax Number: _____

Date of Event: _____ Start Time: _____ End Time: _____

Number of Guests: _____ Location of event: _____ Room Number: _____

Credit Card: _____ Account #: _____ Exp. Date: _____

Menu Selection: Each menu selection will be based on the total number of guests attending and includes disposable plastic ware and linen for your reception table. *All Orders Subject to 18% Service Charge and 8% Georgia State Sales Tax.**

Menu Selection A:

Assorted Fresh Baked Cookies
Chocolate Brownies
Assorted Sodas and Bottled Water
\$4.25 per guest

Menu Selection B:

Domestic Cheese Display with Assorted Crackers
Seasonal Fresh Sliced Fruit Display
Assorted Fresh Baked Cookies
Assorted Sodas and Bottled Water
\$10.95 per guest

Menu Selection C:

Pizza (2 slices per guest) – Choices include Cheese, Pepperoni and Sausage
Assorted Sodas and Bottled Water
\$7.50 per guest

Menu Selection D:

Pre-Made Deli Sandwiches (Turkey, Ham, & Vegetable)
Individual Bags of Potato Chips
Assorted Fresh Baked Cookies
Assorted Sodas and Bottled Water
\$11.75 per guest